



## Selkirk & District Ukrainian School of Dance Inc. Handbook 2022-2023

The Selkirk & District Ukrainian School of Dance holds classes on Monday evenings at various locations in East Selkirk, Manitoba. Since 1971, the school has been celebrating and flourishing in the art of Ukrainian dance. In 2013, Selkirk & District became formally affiliated with Troyanda Ukrainian Dance Ensemble. Dancers of the school have the benefit to learn from our talented instructors; many of which dance with Troyanda. Our relationship with Troyanda opens the doors for Selkirk & District students to perform alongside the company throughout the year. Selkirk & District also invites Troyanda to perform at our annual recital, which is held in May.

### Goals:

The goals and objectives of Selkirk & District Ukrainian School of Dance Inc. are:

- To foster and maintain the integrity of Ukrainian culture
- To provide quality instruction in Ukrainian dance
- To encourage and promote the art of Ukrainian dance
- To provide opportunities for students to perform before audiences of varying sizes

**Dance Season:** September 12th, 2022 – August 31, 2023

<b>Class</b>	<b>Fee</b>	<b>Day / Time</b>	<b>Location</b>
Creative Movement	\$175	<b>Monday</b> 5:45 - 6:30pm	Happy Thought School
Beginner	\$225	<b>Monday</b> 5:45 - 6:45pm	Happy Thought School
Junior Girls	\$225	<b>Monday</b> 5:45 - 6:45pm	Happy Thought School
Mixed Boys	\$225	<b>Monday</b> 5:45 - 6:45pm	Happy Thought School
Mixed Boys / Intermediate Ensemble	\$350	<b>Monday</b> 5:45 - 6:45pm; 7:00 - 8:00pm	Happy Thought School
Girls Technique / Intermediate Ensemble	\$350	<b>Monday</b> 6:45 - 8:45pm	Happy Thought School
Mixed Boys / Senior	\$350	<b>Monday</b> 5:45 - 6:45pm; 7:00 - 8:00pm	Happy Thought School
Senior	\$350	<b>Monday</b> 7:00 - 9:00pm	Happy Thought School
Adult	\$275	<b>Monday</b> 7:15 - 8:30pm	East Selkirk Middle School

## **Class Fees**

- Fees shall be payable on or before the first day of classes.
- All registration is subject to a non-refundable \$25 administration fee per student.
- Registration fees can be paid in full or in 2 equal instalments.
- If paying in instalments, the 1st will include the Fundraising Fee and the 2nd instalment must be received no later than November 30th, 2022.

Fees are to be paid via e-transfer, cheque or cash. You will receive a receipt of your payment.

**NOTE: The E-transfer email is DIFFERENT than our contact email**

Email: [sdukrdancepayment@gmail.com](mailto:sdukrdancepayment@gmail.com)

Question: What is the payment for?

Answer: dance2022

***Please include in the memo: dancer(s) name and class(es).***

Cheques - Please make them out to: Selkirk and District Ukrainian School of Dance

## **Fundraising Fee**

All families are required to pay an \$85.00 fundraising fee. This is mandatory per FAMILY, not per dancer. You will receive \$60 of this back when you sell Grey Cup Tickets.

This fee is due at the same time as Registration fees.

## **Costume Deposit**

A costume damage deposit cheque will be required at registration. Cheques will be returned upon return of the costume(s) in September of the following dance year. Please make cheques payable to Selkirk and District Ukrainian School of Dance and date them for October 1<sup>st</sup>, 2023. Fees are as follows:

Class	Amount
Creative Movement	\$100
Beginner	\$100
Junior	\$100
Mixed Boys	\$100
Intermediate Ensemble	\$100
Senior	\$100
Adults	\$250

## **Late Fee**

A **\$50 late fee** will be added to each dancer's registration fees if registering **on or after October 1, 2022.**

## Refund Policy

A refund may be available to families depending on the amount of classes that have occurred in the year (NOT based on number of classes attended by the dancer).

- 4 classes or less - 100% return of fees
- 6 classes or less - 50% return of fees
- 8 classes or less - no refund available

\*Please Note - There is a **NON-REFUNDABLE** \$25 administration fee plus \$25 fundraising fee\*

## Class Placement

Dancers are placed in their respective groups at the discretion of instructors. Age, skill, ability, and musicality are considered. All dancers are assessed during an initial **3 week trial period** to ensure they are placed in the class best suited to their ability. The trial period allows instructors to ensure dancers are properly placed in a class that will best develop each dancer's potential. At the end of the trial period, the decision of the instructor(s) is final. Our Head Instructor, along with each class instructor, have the best knowledge and assessment of our students and make decisions that will best support the success of each dancer.

## Rehearsal Attire

All dancers are expected to follow the established Dress Code. No jewelry is to be worn during rehearsals or performances. No gum or candy.

*\*Note: If students do not come to class dressed appropriately, they will receive a note to remind parents. A second warning will be issued for the second class attended not in appropriate attire, and the third class, dancers will be asked to sit out.*

Girls	Boys	Adults
Bodysuit Tights Hair pulled off of face Black ballet slippers Dance skirt or shorts (optional)	T-shirt Fitted pants Black ballet shoes	Any combination of: Bodysuit Tights Dance skirt/shorts Yoga wear T-shirt Dance slippers, shoes, boots (red & black)

## Footwear

Creative Movement - Junior Girls /Mixed Boys

Black ballet shoes

- Any type of elastic style
- Leather or canvas



Intermediate & Senior

Black jazz shoes

- Any style with heel (laces or no laces)



#### Where to Buy:

- The school owns a limited number of used pairs available for purchase. Or you may trade in a pair that no longer fits
- Buy used as possible! Kijiji, Facebook Marketplace, etc
- Harlequin: The Dance Store <https://thedancestore.ca/product-category/children-dance-shoes/>
- Dance Plus <https://dancepluswinnipeg.ca/shoes>

#### **Costumes**

Selkirk & District has a large collection of regional costumes, which allows our students to borrow a full costume provided by the school. For our older students, there is often opportunity to borrow costumes from Troyanda's wardrobe.

A costume rental fee is built into dance fees in order to maintain our current costumes and purchase new ones.

#### **All students are required to supply their own:**

- Embroidered Ukrainian Blouse or Shirt (Beginner - Senior)
- Black long-sleeve bodysuit (Creative Movement Girls only)
- Plain black t-shirt (Creative Movement Boys only)
- White slip (Girls - all ages)
- Black ballet shoes
- Jazz shoes (Intermediate & Senior)
- Red beads (Intermediate & up)

#### **Competitions and Performances**

Each year dancers will participate in the Manitoba Ukrainian Dance Festival as well as have the opportunity to perform throughout the year. In order to make each endeavour a success, 100% participation is expected. In the event that you are not able to bring your dancers to the performance, please arrange to car-pool ahead of time. \*Dependent on the Covid-19 policies\*

#### **Fundraising**

Fundraising is an integral part of the continuing operation of the school. During the year, the school will engage in various forms of fundraising. Your participation is encouraged and appreciated. Fundraising helps keep our registration fees low by increasing our access to grant money.

#### **Cancellation of Practice**

When class is cancelled due to weather, an email will be sent out and a message will be posted on our website and Facebook page. Please notify your instructor if you require a phone call. A decision will be made by 4:00pm.

## **COVID-19 Online Class Policy**

In the event of increased public health restrictions and closures, classes will automatically switch over to an online format via Zoom meetings. Classes may differ in time slot slightly to accommodate all classes.

### **Responsibilities of Selkirk & District**

1. To provide quality instruction in Ukrainian dance to promote an appreciation and understanding of Ukrainian culture.
2. To start classes on time.
3. To hold monthly meetings for open discussion and planning of the year.
4. To establish a costume committee to properly and appropriately costume each class for performance.

### **Responsibilities of Parents**

1. To ensure students attend class. In the event of a student absence, parents are expected to inform the **instructor prior** to the beginning of class. Parents are to ensure dancers are at the practice prior to a performance. Failure to attend this practice will result in the dancer being cut from the performance.
2. To have students at class 5 minutes prior to start of class. Students who come in late interrupt warm-ups and lessons.
3. Parents are expected to pick up their dancer on time. Instructors are not required to wait with your child for you to arrive.
4. Parents are expected to see that students are available for competitions and performance; absenteeism is disruptive to the group's presentation. It is expected that parents will **notify the Head instructor** with reason if a student cannot make a competition or performance.
5. Parents are to discuss any issues directly with the instructor or the Head Instructor.

### **Parent Code of Ethics**

1. Parents will not question the judgment of any instructor or Head Instructor.
2. Parents will exhibit exemplary behaviour at practices, performances and competitions.
3. Parents need to recognize the importance of dance in the lives of youth. Parents will promote teamwork, sportsmanship, and a competitive spirit for all dancers in a positive manner.
4. Parents will, at all times, control their emotions and will be considerate of all dancers, parents, instructors and Executive members.
5. Parents will not make disparaging remarks of any type with regard to instructors, choreographers, choreography placement, other parents, adjudicators, other schools, or publicly criticize them in the studio or at any outside event.

### **Responsibility of the Student**

1. Students are expected to attend lessons. If you must be away, the instructor must be contacted prior to the start of class. The practice before a performance is mandatory for all dancers. Failure to attend this practice will result in being cut from the dance.
2. Students are expected to enter lessons with a positive attitude toward instruction, instructors and other dancers. Students who do not show this respect will be subject to disciplinary action as per the following process:
  - a. Instructor(s) will provide a verbal warning of inappropriate behaviour to dancer and dancer's parent. The instructor will notify the Board of this matter.

- b. Instructor(s) will provide a written warning of inappropriate behaviour, which may result in suspension of dancer, to parent/guardian and Board. Discussion of student behaviour to follow.
  - c. Suspension from dance class for 1 to 2 classes as decided by the instructor(s) and Board.
3. Students are expected to be at class 5 minutes early, dressed and ready to dance.
4. Students are expected to wait quietly for their class to start.
5. Proper footwear must be worn during lessons. Appropriate attire must be worn. Long hair must be tied back. No chewing of gum and no jewelry. Smiles are to be brought into class. Dancers who do not adhere to the dress code will be asked to sit out of class.

### **Student Code of Ethics**

1. I will show respect for my instructor(s).
2. I will choose to never talk back.
3. I will choose to never roll my eyes in class.
4. I will choose to never make unkind remarks about or to anyone.
5. I will choose to treat my fellow dancers with respect at all times.
6. I will attend class regularly.
7. I will arrive for class dressed and with my hair done properly.
8. I will not leave class once it has begun without my instructor's permission.
9. I will not chew gum during class time.
10. I will serve as a role model for younger dancers and my peers at all times.
11. In class, I will choose not to talk to my friends when I should be listening or disrupt class in any other way.